

Maria Oliveira's
LANGUAGE CONSULTING SERVICES

Language Learning Products

**Portuguese, Spanish, and English Language CDs
Companion Books and Workbooks
Downloadable Lessons and Online Courses**



Enrich your life!...Impress your friends!...Become bilingual!

Maria Oliveira Language Learning Center
2644 Appian Way, Suite 102
Pinole, CA 94564
Toll Free: 877-251-8353 or Local: 150-223-3320
Email: marialanguages@att.net

www.marialanguages.com
www.learn-to-speak-portuguese.com
www.mariaoliveira.com

Table of Contents

Inside this issue:

About Maria	4
Design Principles and General Information	5
Self-Instruction Spanish Programs	6 – 11
Study Aids – Spanish	12
Inglés for Hispanos	13
Self– Instruction Portuguese Programs	13—16
Inglês for Portuguese	17
Spanish Language Immersion Program, Mexico	18
Portuguese Language Immersion Program, Azores	19
Directions to Maria Language Learning Center	20

**small group classes
in Portuguese, Spanish, French or English
available.**

**visit our web sites at
www.marialanguages.com
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marialanguages@att.net**



As an Educator and Language Program Specialist, Maria Oliveira designs a wide range of educational materials for adult learners of Spanish, Portuguese and English for non-native speakers.

From the beginning of her teaching career more than twenty-five years ago, Maria recognized the needs of busy professionals and other adult learners for studying a language on their own. With this in mind, Maria's language learning products have been designed for independent self-study with many exercises to reinforce learning and self-testing to check progress.

Born in the Portuguese Azores Islands, Maria was educated in Portugal, Spain, and the United States. In 1982, Maria received AA degrees in Spanish and Psychology from the Solano Community College, and in 1985, she was awarded a B.A. in both Spanish and Portuguese, followed by a M.A. in Spanish in 1986, both from California State University, Sacramento.

In 1989, Maria received her Instructor Credentials from the California Community Colleges. She continued to study linguistics and Latin culture which included studies in Madrid, Spain, and Mexico.

In addition to the self-study language learning products, Maria is owner and director of the Language Learning Center in Pinole, California, which specializes in small group classes for beginners, intermediate and advanced students. She also conducts workshops and specialized training for various professions such as Health Care employees.

In both of her businesses, the Language Learning Center and her Language Consulting Services, Maria is dedicated to discovering and developing new and innovative strategies with the goal to engage and enrich adult learners.

Whether teaching or consulting, Maria is an enthusiastic educator who continues to share both the joy of learning and an appreciation for language and culture with all her students and clients.

Design Principles

All learning materials are presented in a clear, straight forward, learner-friendly language that minimizes confusion, builds on success, and encourages continuation of learning.

The self-instruction audio programs and workbooks for **Spanish** include specialized courses with a situational focus, and progress in Volume I and II.

Portuguese is presented in three programs, Series I, II, and III. Each series is an entity unto itself, allowing students to choose the subject they wish to learn. For best results, the series should be studied sequentially.

General Information

Goal: Our commitment is to provide high quality, affordable materials and services to professional adults who are unable to attend traditional classes and require programs tailored to meet their individual needs.

Policies: For seminar settings, a minimum of two hours per teaching session is required, preferably prepaid, or by other arrangement. Rates are subject to change and will vary between individual and group lessons.

Refunds: We promote customer satisfaction and exchange any of our CD packages if they have not been opened. Books can be exchanged as well.

Class cancellation: Full refund will be available if a class at the Language Learning Center is canceled; however, no refund will be provided if the student withdraws after a class started.

Returned Checks: A fee of \$20.00 will be charged for any returned checks.

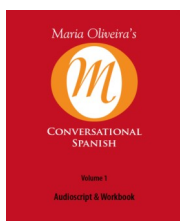
Conversational Spanish—Volume I



Conversational Spanish Volume 1 contains 6 CDs (5 hours of Spanish) and a combined Audioscript and 190 page Workbook in a convenient, easy-to-use format.

Learn basic Spanish with this complete, self-contained package that reinforces oral lessons with written practice exercises in a pleasant yet highly effective presentation.

ISBN: 978-1-888165-01-2 **Price: \$75.00**



Sold separately: 190 page Workbook.

ISBN: 1-888-165-02-2 **Price: \$20.00**

Conversational Spanish—Volume II



Conversational Spanish Volume II contains four CDs, and a combined Audioscript and Workbook in a convenient, easy-to-use format. Learn basic Spanish with this complete, self-contained package that reinforces oral lessons with written practice exercises in a pleasant yet highly effective presentation.

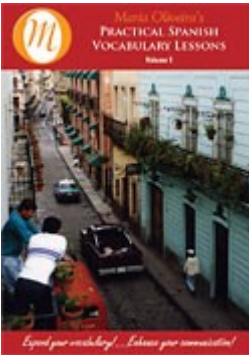
ISBN: 978-1-888165-10-4 **Price: \$68.00**



Sold separately: 190 page Workbook.

ISBN: 1-888-165-02-X **Price: \$20.00**

Practical Spanish Vocabulary Lessons



This CD supplements your Spanish language study programs with hundreds of new words in a convenient, portable format. Take it with you; set your own goals; learn at your own pace.

Twenty lessons cover a wide range of useful topics in 80 minutes of audio material. Increase your ability to speak about practical subjects such as travel, business, shopping, and so much more! **Listen, practice, and repeat** as needed.

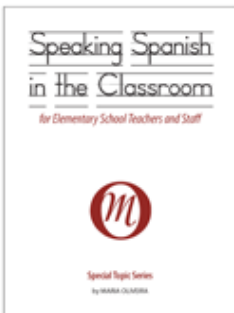
For motivated adult learners who want to increase their Spanish vocabulary, this CD is suitable for all skill levels. Reference cards are included for an optional quick check of the words.

ISBN: 978-1-888165-41-8 Price: \$19.95

Special Topic Spanish Language Programs

Speaking Spanish in the Classroom

Designed as part of our Special Topics Series, this Spanish language program is a valuable resource for **elementary school teachers and staff** who need to communicate with Spanish-speaking students and their parents. The Spanish phrases and sentences in the workbook are derived from actual classroom situations as reported by teachers.

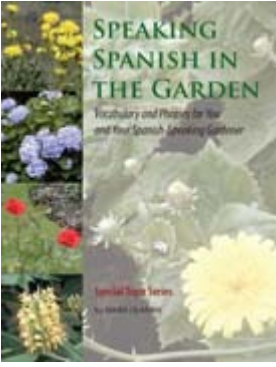


Learn how to engage the Spanish speaking parent; address study skills and behavior issues, or clarify school procedures. Increase attention skills in the classroom; enable reading comprehension, and encourage discussions. At recess, give directions, correct behavior, and prevent injuries. Includes 2 CDs and the workbook.

ISBN: 978-1-888165-97-5 Price: \$34.95

Special Topic Spanish Language Programs

Speaking Spanish In The Garden



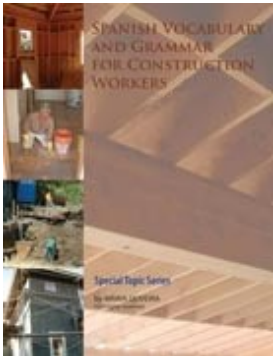
Learn practical phrases and new vocabulary to help you communicate with your Spanish-speaking gardener. Use this program as a quick reference to get the gardening done, or as a study guide for a deeper understanding of the language.

The lessons enable you and your gardener to plan the work day with clear and courteous instructions. Vocabulary includes plants, flowers, tools, animals, and much more. Verbs, adjectives, adverbs, and prepositions are presented so that you can form sentences quickly.

For additional practice, there are exercises and puzzles in the workbook to increase skills and expand vocabulary. As part of the Special Topic Volume, Gardening in Spanish is a wonderful way to broaden your language learning experience. Includes 2 CDs and the workbook.

ISBN: 978-1-888165-06-7 Price : \$34.95

Spanish for Construction Workers



Spanish for Construction Workers is designed to improve communication at work sites where Spanish and English speakers need to interact and communicate with each other.

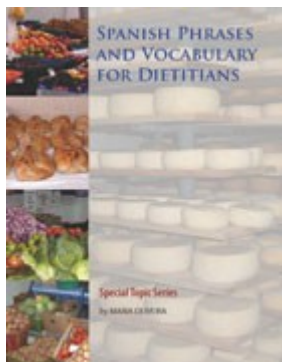
Whether asking for tools, arranging work hours, clarifying instructions, students will learn phrases and increase vocabulary in a fun and accessible format.

Includes 2 CDs and workbook.

ISBN: 978-1-888165-40-1 Price: \$34.95

Special Topic Spanish Language Programs

Speaking Phrases and Vocabulary For Dietitians



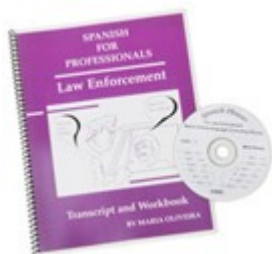
Spanish Phrases and Vocabulary for Dietitians is for those who work with Spanish-speaking clients. The lessons in this program are derived from real-life situations as reported by dietitians and nutritionists in the field.

Relevant phrases, questions, and vocabulary describe food preferences, portion sizes, and meal planning. Obtain vital background information about your patient; learn about family structure and children's issues. The material is suitable for both in-hospital visits and private office consultations. Handy for quick reference, the book also provides practice exercises to reinforce learning, and the CDs teach correct pronunciation. **Spanish for Dietitians** includes 2 CDs and the workbook

ISBN: 978-1-888165-45-6 **Price: \$39.95**

Spanish For Professionals In Law Enforcement

Spanish for Law Enforcement was created to help law enforcement, security and fire professionals to enhance their communication efforts in the workplace and community.



The program includes a CD, a transcript of the CD, and a workbook consisting of written exercises and short, practical lessons. It is designed to ease you into Spanish and give you immediate results. Improve data gathering efficiency, avoid confusion, time delays, and unnecessary calls for translators. Increase trust and cooperation and ease comfort levels in an emergency situation. Includes CD, workbook and audio transcript.

ISBN: 1-888165-46-4

Price: \$25.00

Special Topic Spanish Language Programs

Spanish Vocabulary and Phrases for Social Service Professionals

For Social Service professionals who interact with Spanish-speaking clients,



this CD and Booklet will help to enable communication, save time in a crisis, and improve efficiency.

Learn the basic questions and understand the answers vital in emergencies, screenings, and routine interviews. Determine living expenses, financial details, qualifying factors, family relationships. Obtain identification, income information, and legal

status. Social Workers, Eligibility Staff, and Receptionists will learn effective phrases, vocabulary, and questions to use for a more productive interaction with clients.

ISBN: 978-1-888165-49-4 Price: \$25.00

Spanish For Professionals Medical Vocabulary

For doctors, nurses, medical professionals and support staff working in nursing and healthcare occupations who want to increase their effectiveness with Spanish-speaking clients, this program is a fast and efficient tool for learning new vocabulary.



Designed for independent study or for classrooms with teacher or tutor guidance, this course teaches relevant Spanish medical vocabulary, sentences, and phrases that will immediately enhance vital patient communication.

The 60-minute CD is conveniently organized into ten lessons that can be referenced easily by section for quick review. The accompanying script and workbook reinforce the spoken words and provide further practice in written and verbal comprehension. Students learn the Spanish names for body parts, thirty useful regular verbs, and many practical phrases that can be used immediately. For further convenience, a concise reference card is included for fast recall of pertinent vocabulary and basic grammar rules.

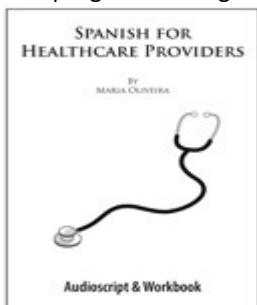
ISBN: 1-888165-30-8

Price: \$24.95

Special Topic Spanish Language Programs

Spanish for Healthcare Providers

This program is designed to help health professionals communicate with their patients in Spanish. Students learn the names of body parts, action verbs, and useful phrases typically used in a medical setting.



The material is divided into 10 lessons. Each lesson consists of 3 parts: the introduction of new words, guided practice, and translation exercises.

The 60 minute CD provides correct pronunciation by a native speaker. The combination of the 90-page Audioscript, the oral exercises, and the Workbook, when used concurrently, give the student the confidence needed to communicate effectively. Students read the lessons while listening to them, then apply the skills acquired to complete the 74 written exercises. After concluding the exercises students can check their answers at the back of the Workbook.

Includes 15 contact hours Certificate of Completion upon completion of course with 70% passing score.

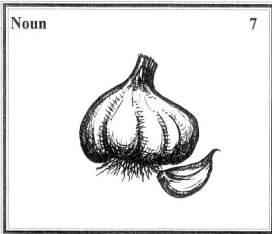
Home Study Test Booklet [included].



Approved as Continuing Education Provider by the California Board of Registered Nursing. CEP 15113. Students have **one year** from the date of purchase to complete this home study program before taking the final open book test to obtain the accredited Certificate of Completion [70% required to pass].

ISBN: 1-888165-29-4 Price: **\$104.00**

Conversational Spanish 1 Flash cards



This set of 50 flash cards is a convenient practice tool for learning vocabulary and developing verbal language skills. They are great for either self-study or for studying in a group.

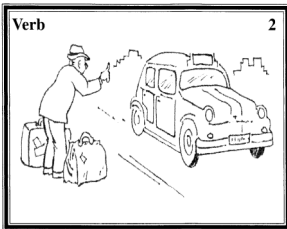
On one side of the card a noun is illustrated with a clever drawing. Turn the card over to identify the word in both Spanish and English. On each card, three Spanish questions and answers are included to show correct grammatical usage. The question and answer format is especially useful for improving verbal communication.

Item Number: FCseries1

Price: \$7.95

Conversational Spanish 2 Flash Cards

The pack of 40 flashcards are a convenient way to increase vocabulary and grammar skills and can be used in self-study or in groups. On one side of the card, an active verb is illustrated with a clever drawing. Flip the card over to identify the verb, and study its conjugations for the present and preterit tenses.



Commonly used reflexive verbs are identified as well, and many cards include sentence examples to show the verb in correct usage format.

Item Number: FCseries2

Price: \$4.95

Inglés Para Hispanos - Learn to Speak English

Si habla Español, Aprenda Inglés.

This two-CD course was designed for the Hispanic person who wants to learn to speak English independently at their own pace, or in a classroom with teacher guidance.



In twenty lessons students learn relevant words and sentences that are useful in daily living. Forty exercises build the confidence to start using English vocabulary and phrases immediately in the real world. Students are amazed at the fast

results.

ISBN: 1-888165-51-0

Price: \$25.00

European Portuguese Vocabulary Volume I



Perfect for the independent, motivated language learner!

Learn hundreds of Portuguese words in 13 CD audio lessons. Words you will learn are relevant to topics like family, nature, travel, shopping, business, and others. Increase your communication skills by practicing correct pronunciation, taught by a native speaker.

Included are reference cards for a quick spell check. The portable CD allows you to study where and when you wish, and set your own pace and goals in your

ongoing studies.

ISBN: 978-1-888165-76-6

Price: \$19.95

Portuguese Vocabulary Series I



This program is a complete, self-contained Portuguese language program consisting of two CDs, two reference cards, a transcript of the audio lessons, and an illustrated workbook with over 40 pages of written exercises, puzzles, and self-testing quizzes. An answer section is included for easy referral.

The material covers basic vocabulary, useful phrases for conversation, and also includes some introductory grammar constructions. The audio lessons feature a native speaker using authentic pronunciation, while the workbook sharpens reading and writing skills through exercises that can be repeated as needed. This combination of spoken and written practice -presented in a clear, concise, user-friendly format- is the most successful method of language acquisition available.

ISBN: 978-1-888165-21-0

Price: **\$39.95**

Workbook is also sold separately: **Price: \$15.95**

Conversational Portuguese Series II

Conversational Portuguese Series 2 introduces new vocabulary and expands grammatical constructions. Students begin to understand and create their own sentences. Series 2 is a complete, self-contained program consisting of two CDs, two reference cards, a transcript of the audio lessons, and an illustrated workbook with 50 pages of written exercises, puzzles, and quizzes. An answer section is included.



The workbook lessons are formatted to follow the audio portion so that students may combine their written and oral practice, the most effective way to learn a new language. The native speaker on the CDs presents an authentic European Portuguese pronunciation.

ISBN: 978-1-888165-22-7

Price: **\$39.95**

Workbook is also sold separately: **Price: \$15.95**

Conversational Portuguese Series III

Conversational Portuguese Series 3 moves the student toward a more fluent understanding of basic European Portuguese. Learn new vocabulary, useful conversational expressions, and helpful grammatical constructions in this complete and self-contained program.



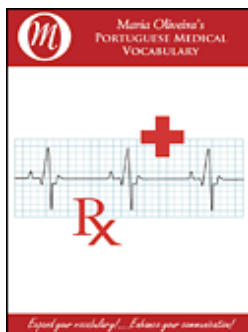
Included are two CDs providing authentic European Portuguese pronunciation; two reference cards for portable convenience; a transcript of the audio lessons so you can follow along; an illustrated workbook with 40 exercises, puzzles, and quizzes. The answer section helps you test yourself and repeat the material as often as needed. This combined oral and written program guides you through lessons progressively so that success is fast and frequent, and fun, too!!

ISBN: 1-888165-28-6

Price: \$39.95

Workbook is also sold separately: Price: \$15.95

Portuguese Medical Vocabulary Volume I



This audio course is designed to help health professionals communicate with their patients in Portuguese. The CD contains 17 lessons that provide the names of body parts, medical conditions, symptoms, and many other words useful in a medical setting.

Students learn correct pronunciation from a native speaker (European accent). Vocabulary is offered in a format that can be repeated as often as necessary. Learn in the car, or while relaxing at home; it's up to you! A reference booklet is included for an optional

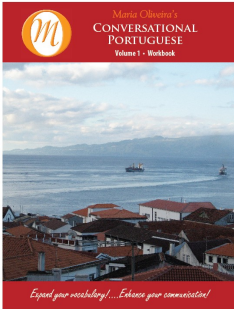
quick check of spelling.

ISBN: 978-1-888165-38-8

Price: \$19.95

Conversational Portuguese - Volume I

Designed for the adult learner, this **Conversational Portuguese Workbook** is a practical and user-friendly approach to the grammar and vocabulary of the European Portuguese language. Individuals who pursue a program of self study can set their own pace and every user will find a clear, concise course of study that is efficient and fun!



On 140 pages, 38 lessons feature illustrated vocabulary for everyday situations, including items such as food, clothing, greetings, family members and relationships, along with numbers, time and calendar. The components of sentence structure

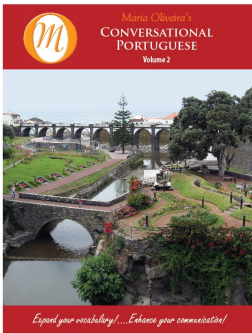
are explored in sections on nouns, adjectives, prepositions, and articles. The Portuguese Verbal System is introduced through the study of regular ar, er, and ir infinitives, as well as the ser and ter verbs and ter idioms.

ISBN: 1-888165-21-9

Price: **\$18.00**

Conversational Portuguese - Volume II

Conversational Portuguese Volume II includes 4 CDs, a Workbook and an Audio Script for following along. It continues the organized, user friendly learning techniques from Volume I. In an attractive, illustrated format, the Volume 2 Workbook consists of 148 pages, featuring 37 lessons with ample practice exercises, readings to reinforce comprehension and retention, and a complete answer section. Quizzes, puzzles, and games support the lessons in a fun and engaging way. In the vocabulary lessons, nouns that name objects in space, the world, and the city are introduced.



New verbs are learned with the appropriate AR, ER, IR conjugations. The present progressive as well as the preterit tenses are presented, as are impersonal verbs, and negative and interrogative sentences. Students learn the important

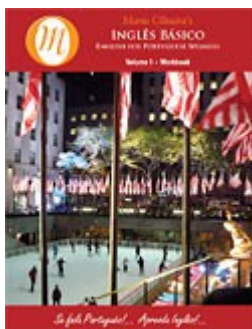
differences between ser and estar; other irregular verbs like fazer, dizer, ir, querer are studied, including ter and its use in idiomatic expressions.

ISBN: 1-888165-39-1

Price: **\$69.95**



English for Portuguese Speakers Volume I

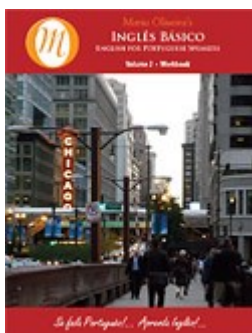


This program includes two 60 minute CDs and a workbook. In twenty lessons, students hear and learn basic words and sentences that can be used immediately in daily living. Forty exercises in the workbook provide written practice and build the confidence to start using English vocabulary and phrases immediately. Students love the fast results of this program.

ISBN: 978-1-888165-35-7

Price: \$24.95

English for Portuguese Speakers Volume II



This program expands on what was learned in Volume I in a program designed for quick English language retention. Volume 2 includes 2 CDs and a workbook for written practice. Vocabulary encompasses food, family, and relationships. Grammar teaches pluralization, subject pronouns, and important verbs. Students enjoy lots of conversation and oral practice exercises.

ISBN: 978-1-888165-36-4

Price: \$24.95

Total Spanish Language Immersion Program

in Nayarit, Mexico

November 7 - 14, 2011

Join the fun! Travel with us to Nayarit, Mexico and immerse yourself in the Spanish language and culture.

Students will attend formal classes for six days from 10:00 A.M. to 12:00 P.M. and spend afternoons practicing their newly acquired language skills with natives of the small communities of Guayabitos and Peñita under the guidance of their instructor and guide, Maria Oliveira.

For details, rates, and more information, please call:

1-510-223-3320 or 1-707-746-5979

Or write to: Maria Oliveira
 Language Learning Center
 2644 Appian Way, Suite 102
 Pinole, CA 94564

Or send email to marialanguages@att.net

Please visit our websites at :

www.marialanguages.com

Blog: www.mariaoliveira.com

for updates and new postings.

Educational Tour of the Azores

July 1 - 21, 2011

A three-week language immersion trip is planned for July 1 - 21, 2011. Students will attend language classes at Escola Profissional das Velas each day from 9:00 A.M. to 12:00 noon four days per week. Afternoons and weekends are reserved for sightseeing, tours of the Island, visits to Pico, Faial and much more. Students will be able to practice their newly learned skills with local tour guides and residents, most of whom are native Portuguese speakers.

Class instructed by Maria Oliveira, a native of Velas, San Jorge.

For details, rates, please call:

1-510-223-3320 or 1-707-746-5979

Or write to: Maria Oliveira
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2644 Appian Way, Suite 102
Pinole, CA 94564

Or send email to marialanguages@att.net

Please visit our websites at :

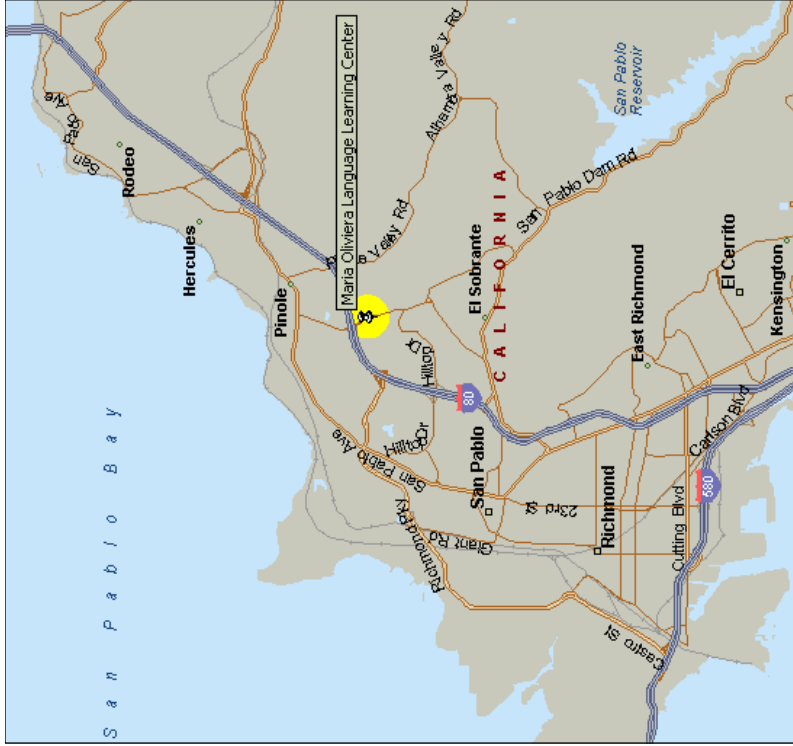
www.marialanguages.com

www.learn-to-speak-portuguese.com

Blog: www.mariaoliveira.com

for updates and new postings.

MARIA OLIVIERA
LANGUAGE LEARNING CENTER
2644 Appian Way
Suite 102
Pinole, CA 94564



MARIA OLIVIERA LANGUAGE LEARNING CENTER

2644 Appian Way, Suite 102
Pinole, California 94564
Toll Free: 877-251-8353 or Local: 510-223-3320